

**Texas Municipal Human Resources Association
Board Meeting
Crown Plaza Downtown, Dallas
Tuesday, February 8, 2011**

Members Present: Janie Mehrens Martha Butz (in absentia)
 Debbie Maynor Don Byrne
 Melinda Galler Bonita Hall
 Tadd Phillips Miguel Ozuna
 Richard Hodapp Ronnie Kidd

Also Present: Betty Bartley Jim Parrish

The meeting was called to order at 4:08pm by President Janie Mehrens.

**I. Approval of September Board Minutes
 Approval of September Business Meeting Minutes
 Approval of November 19 Board Minutes**

Debbie moved for approval of September Board Minutes with corrected spelling of Randy Pennington (was Penning) on the last page. Don seconded. MOTION CARRIED.

Debbie moved for approval of September Business Meeting Minutes. Dick seconded. MOTION CARRIED.

Bonita moved for approval of November 19 Board Minutes. Ronnie seconded. MOTION CARRIED.

II. New Member Applications

Melinda provided applications for membership as listed below and moved for approval. Don seconded. MOTION CARRIED.

Dan Bible	City of Tulia	Active
Pamela Pyeatt	City of Gilmer	Active
Albert Thigpen	City of Port Arthur	Active

Don moved to make two recent city attorney and one municipal utility district applicants “affiliate” members. Miguel seconded. MOTION CARRIED.

III. Financial Report

Tadd presented the financial report. Don encouraged board members to utilize reimbursement program. Don moved that the financial report be approved. Melinda seconded. MOTION CARRIED.

IV. Committee Reports

- a. **Awards** Martha Butz gave update. Don Byrne moved to award Bettye Lynn the Charlie Shappard Award for Lifetime Achievement. Dick seconded. MOTION CARRIED.
- b. **Membership** Janie Mehrens reported on her work with Holmes Murphy and plans for a Thursday evening luau at this year's annual conference. Time would be 8pm to midnight at Moody Gardens. Melinda suggested a "bring a buddy" event for board members (and others) to invite individuals from conference as a way to get attendees more engaged and build relationships. Don Byrne volunteered to coordinate past presidents' dinner, possibly on Thursday prior to luau.
- c. **Communications**
 - i. **Newsletter** Melinda gave update; she is putting it together but needs shell from Lonne.
 - ii. **Website** Martha Butz reported on website updates/enhancements. Brian Hayes has agreed to maintain the TMHRA facebook fan page. Martha laid out process for email blasts – any board member may initiate an email blast to TMHRA membership by sending draft email to Lonnie, copy Janie and Patty Jackson (TML IT contact). (see Martha's notes page)
- d. **Nominating** Discussion of composition of nominating committee. Two committee members must not be in executive board. Melinda, Miguel, and Ronnie's terms are up.
- e. **Programs** Miguel gave update on programs.
- f. **Sponsorship** Shante was not able to attend. Some discussion about how we account for sponsorship dollars. Tadd will discuss with Lonne. Debbie says the amounts should be zeroed out.
- g. **Legislative** Tadd gave update on legislative activities. Discussed the legislative report being put together by Laura Morrow. Some concern regarding how the report is formatted to print, how often it comes out, and whether emails blasts are going out consistently. Tadd to follow up with Laura & TML.
- h. **TMRS** Jim Parrish gave update on TMRS activities. Restructuring of funds will provide relief to cities. Bills have been filed. COLA bill to stop retroactivity is coming with support of TML – cities that get rate relief would reinstate COLA if retroactivity removed. Tadd Phillips moved that TMHRA resolve to support the fund restructuring and COLA bills (as currently written). Miguel seconded. MOTION CARRIED.
- i. **TxPelra/Civil Service** Dick Hodapp gave update. Don Byrne moved to reimburse/advance reasonable expenses of TXPELRA President/Chair or designee incurred in attendance of NPELRA annual conference. Reasonable expenses defined as hotel, registration, travel, and IRS per diem. Debbie seconded. MOTION CARRIED.

Dick moved to contribute \$500 from TXPELRA budget line to NPELRA Foundation as well as contribute to NPELRA raffle for no more than \$100. Melinda seconded. MOTION CARRIED.

Dick brought up topic of TXPELRA bylaws and asked for feedback if he sends them out again. He will give a one week deadline.

- j. Site Committee** The site committee consists of Debbie, Shante, Miguel, and Tadd. Primary issues: board input on contracts; holiday dates; structure of conferences. There was discussion of TMHRA board decision to have TML staff get approval in advance. Debbie walked through her notes.

Debbie's plan is to amend contract and get consensus of site committee plan of action. The group is open to non- I-35 locations as well as moving nuts & bolts around to different locations.

- k. TML Salary Survey** Janie had nothing new to report. Question raised: should we propose that TML go out for quotes on salary survey? Discussion that we may need to start from scratch, scale it down, educate membership, not have vendor own it.

V. New/Old Business

- a. Service Agreement 2010-2011** Lonnie was unable to attend this meeting. Debbie will send changes to contract to TMHRA board for discussion.

- b. Nominating Committee Nominations** Covered earlier in minutes.

- c. Appoint Constitution/Bylaws Revision Committee** Janie shared her plan to appoint Debbie, Tadd, Ronnie, and Janet Goad to this committee. The charge of committee: update language for annual (midyear) conference; assure all in good order.

Report from Regional Training Committee There was some discussion of regional training. Bonita talked about working with TML contracted legal firms in each region.

- d. Discuss TMHRA presence at TML Annual Conference** Janie asked group if TMHRA should have a presence at TML annual conference. Consensus was that we should be present. Janie will work with TML to discuss TMHRA giving presentation at TML with a preference for Thursday over Friday.

- e. Other business**

There was some discussion of our policy on refunds for the February 9, 10, and 11th events as requests were coming in due to inclement weather. There was informal agreement that no refunds would be given.

Janie is talking with Bettye Lynn regarding her sample policies.

Don moved that the meeting be adjourned at 6:46pm. Melinda seconded. MOTION CARRIED.